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## A PROGRAM OF THE COLUMBIA COUNTY CHAMBER OF COMMERCE

A ten-month program geared towards mentoring young professional women and men for professional workforce success. Executive business leaders from the community (men and women) will mentor young professionals ages, 23-30 during a monthly luncheon focused on key topics to develop them personally and professionally.

Participants are selected through an application process. This program prepares young professionals to as a next step to apply for the Columbia County Leadership Program.

Each monthly session, participants will get the opportunity to hear from a skilled industry professional from the Greater Augusta Region. Lunch will be provided for each session. Some example topics are,

- Personality and behavioral assessment
- Workplace conflict management
- Time management tips
- Public speaking
- Tough conversations in the workplace
- How to network effectively
- Setting Goals
- The importance of volunteerism

***All participants must complete 3 hours of community service with a non-profit organization that is a member of the Chamber before graduation in December. A list of volunteer opportunities will be provided. It is encouraged to complete the volunteer hours as a group.***

**APPLICATION DEADLINE: Friday, December 6, 2024**

**PROGRAM FEE: \$495 (non-refundable)**

Fee includes: 9 Lunches at a \$15.00 value, a social outing with the group to practice their networking \$150 value, graduation dinner \$45 per person, a completion award, and lifelong skills.

**APPLICATION FOR ADMISSION:**

All applications are confidential, and selection is anonymous. Please provide sufficient information for the Selection Committee to make a determination of your eligibility based on your current skills and commitment to business and community involvement.

**\*Please note** – applicants are selected based upon their individual qualifications and selection process; program spots are non-transferable and program fee is non-refundable to another company representative in the event of a mid-year job change or company separation.

**CHECKLIST FOR APPLICATION SUBMITTAL – all items listed below must be submitted.**

- Program Application
- Application Agreement
- Scenario Questions
- Employer Authorization
- Professional Resume

**PROGRAM APPLICATION  
A PROGRAM OF THE COLUMBIA COUNTY CHAMBER OF COMMERCE**

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LAST NAME	FIRST NAME	MIDDLE INITIAL	NAME CALLED BY
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BUSINESS ADDRESS	CITY	ZIP
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DAY PHONE	CELL PHONE
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EMAIL USED MOST OFTEN

YRS. IN COMMUNITY \_\_\_\_\_ AGE \_\_\_\_\_

**EMPLOYMENT Authorization is due at the time of Submission.**

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PRESENT EMPLOYER	DATE BEGAN
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TITLE

WHY DO YOU WISH TO PARTICIPATE IN THIS PROGRAM AND WHAT MAKES YOU A GREAT CANDIDATE FOR THE PROGRAM?

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LIST ONE ITEM THAT YOU WISH TO DISCUSS WITH A MENTOR TO GAIN MORE KNOWLEDGE ABOUT. WHY?  
(PLEASE EXPLAIN)

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**SCENARIO QUESTIONS. (There are no right or wrong answers)**

IF YOU KNEW YOUR MANAGER WAS ABOUT TO MAKE A HUGE MISTAKE THAT WOULD CAUSE THE COMPANY TO LOSE A LARGE REVENUE CONTRACT, WOULD YOU TELL HIM? EXPLAIN YOUR ANSWER.

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DURING A STAFF MEETING, YOUR MANAGER ASK A QUESTION ABOUT A MISTAKE ON A PROJECT. A CO-WORKER TRIES TO BLAME YOU FOR THE MISTAKE. HOW DO YOU REACT? WHAT DO YOU SAY?

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YOU'RE VERY BUSY WITH YOUR WORK, BUT A TEAM MEMBER ASKED YOU FOR HELP BEFORE THEY GO ON VACATION FOR THE WEEK. WHAT WOULD YOU DO?

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## APPLICATION AGREEMENT

I have cleared my calendar on the appropriate dates, and if I am selected to participate, I understand that I am expected to attend all sessions. I acknowledge that I am at least 21 years of age. I also understand that the program tuition must be paid in full prior to January 17, 2025, and that I am personally responsible for any portion of the tuition not paid by my employer.

Young Women on the Way and Young Men on the Move is a \$495 Program. Tuition is payable upon selection of class members.

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Class members are encouraged to attend all ten sessions; however, you may not miss more than two cumulative sessions.

There may be additional requirements to complete outside of the session days such as reading or meeting as a small group.

Will you be able to meet these requirements?  YES  NO

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YES  NO I will fully participate in the Program. I understand that missing two sessions will result in voluntary resignation from the program. Before any absences, I agree to speak with my mentor and the Chamber's Program Manager.

My signature below certifies that I have read this entire application and that I live and/or work in Columbia County or the Greater Augusta Region. It also certifies that I agree to complete confidentiality of what is discussed and shared during this program.

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SIGNATURE

DATE

Original application must be postmarked no later than November 29, 2024, or dropped off to the office on December 6, 2024. Please include all completed forms in a manila envelope or e-mail to [sabrina@columbiacountychamber.com](mailto:sabrina@columbiacountychamber.com) by the deadline. Please do not call to inquire about the status of your application. We will notify you by December 13, 2024.

### **Class Dates**

January 21, 2025

February 18, 2025

March 18, 2025

April 15, 2025

May 20, 2025

June 17, 2025 Networking Social

August 19, 2025 Community Service Day

September 16, 2025

October 28, 2025

November 18, 2025 Graduation

**EMPLOYER AUTHORIZATION**

Full support from the applicant 's employer is necessary to be able to effectively participate in this program with the Columbia County Chamber!

I have approved the submission of this application and the time, and any financial commitment required on our part for the applicant to participate. I have read and understand the Cancellation & Refund Policy.

Employer Name \_\_\_\_\_

Employer Signature \_\_\_\_\_ Date \_\_\_\_\_

Employer Phone \_\_\_\_\_ Email \_\_\_\_\_

Applicant Name \_\_\_\_\_

**CANCELLATION & REFUND POLICY**

Tuition is non-refundable, non-transferable and is the responsibility of the class member upon acceptance into the class.